

**WGGB Annual General Meeting**

Wednesday 23 September 2020

From 10.30am online via Zoom

**PROVISIONAL AGENDA**

1. Standing Orders Committee Report
2. Appointment of tellers
3. Draft minutes of the 2019 AGM
4. Chair's report
5. General Secretary's report
6. Finance report including presentation and adoption of audited accounts
7. Appointment of auditors
8. Guest speaker/s
9. Results of elections
10. Motions
11. Guest Speaker(s)
12. Annual report: section by section
13. Election of Standing Orders Committee for 2021
14. Any other business
15. President's closing remarks – Sandi Toksvig

The Final Agenda for the AGM, together with all proposed motions and a list of all valid nominations for Officers and Executive Councillors, will be sent to members at least seven days before the meeting. If any postal ballots are required they will be conducted by Electoral Reform Services Ltd, the Independent Scrutineer appointed by WGGB for this purpose.

All AGM papers will be available to download from the WGGB website.

The Rule Book of the Writers' Guild of Great Britain is available by email or on the WGGB website, [www.writersguild.org.uk](http://www.writersguild.org.uk) A paper copy will be sent on request.