

13 July 2016

President:
Olivia Hetreed
Chair:
Gail Renard
Acting General Secretary:
Ellie Peers

Dear Guild Member,

Executive Council vacancies 2016

Could you play a leading role in helping to run your trade union? Following the WGGB Annual General Meeting on 17 June 2016, a few vacancies remain on our Executive Council (EC). This is an invitation to members to stand for one of the empty EC seats.

The following EC seats are vacant; three regional seats - East Midlands, South West (Wessex) and South West (Devon & Cornwall); plus, four craft sector seats – Books, Radio, Videogames and Comedy and the newly created seat of Editorial & Communications. It is vital for the vacancies to be filled if the EC is to be truly representative of all members of the WGGB. It is possible for two members to “job-share” an EC seat.

To be eligible, you need to have been a Full Member of the WGGB for at least two years continuously prior to the date on which nominations close, or else you need to be a Life Member. You also need a proposer and seconder, who must be Full Members of the WGGB in good standing. Those elected will serve for a three-year term.

Members of the Executive Council attend about six meetings per year at which they formulate WGGB policy and take decisions about collective agreements, membership and financial matters, and other issues of importance to working writers. Members attending EC meetings can claim expenses for their travel, meals, and, if necessary, overnight accommodation.

If you are interested please fill in the details on the following pages and return the entire form as soon as possible to: Acting General Secretary, Writers' Guild of Great Britain, First Floor, 134 Tooley Street, London SE1 2TU.

The closing date for receipt of nominations is **Friday 5th August 2016**. If you have any questions, please telephone 020 7833 0777 or email ellie@writersguild.org.uk.

Yours sincerely



Ellie Peers
Acting General Secretary

Affiliated to:

British Copyright Council, Campaign for Press and Broadcasting Freedom, Creators' Rights Alliance, European Writers' Council, Federation of Screenwriters in Europe, Federation of Entertainment Unions, Filmmakers' Alliance, International Affiliation of Writers Guilds, Performers' Alliance, Trades Union Congress, Union Network International, World Intellectual Property Organisation

**Writers' Guild of Great Britain
Nomination form for Executive Council elections 2016
Term: 3 years**

Name Membership Number

Note: Two members may stand as a "job-share".

Please tick the seat you wish to stand for:

Regional seats

- East Midlands – covers Derbyshire, Leicestershire, Lincolnshire, Northamptonshire and Nottinghamshire
- South West (Wessex) – covers Dorset, Gloucestershire (postcodes GL6 to GL17 incl.), Somerset and Wiltshire
- South West (Devon & Cornwall)

Craft sector seats

- Books
- Radio
- Videogames
- Comedy

Additional EC seat

- Editorial & Communications

Please give the names of your Proposer and Seconder, who must be Full Members of the Guild:

Proposer Seconder

Rule 5.4 (i) of the Writers' Guild states:

"A Full Member who is in benefit, or a Life Member, may serve as an Officer of the Guild or as a member of the Executive Council. A member engaged in any capacity with input into company policies, the hire and fire of writers, and/or the determination of fees and acceptance or rejection of work, must declare this at the time of nomination and the details shall be circulated to the membership and published on any ballot paper."

If you need to make such a declaration, please tick the box below and briefly state the reason:

.....

Please read the *Notes for candidates* below, sign your name and date the form:

Signed Date

Please return the completed form to: Acting General Secretary, Writers' Guild of Great Britain, First Floor, 134 Tooley Street, London SE1 2TU. Nominations can also be sent by email to: ellie@writersguild.org.uk.

Nominations must be in the hands of the Acting General Secretary by **Friday 5th August 2016** at the latest. Please telephone to make sure that your nomination has been received.

Notes for candidates

If the number of eligible candidates is the same or fewer than the number of vacancies in each category, the candidates will be elected unopposed.

If the number of eligible candidates is greater than the number of vacancies in any category, a postal ballot of relevant Guild members will be organised in accordance with Guild rules and trade union legislation.

In the event of a ballot the following arrangements will apply:

- Each candidate will be invited to submit an election statement not exceeding 250 words. Any candidate who exceeds the word limit will be asked to shorten the statement to the required length, failing which the statement will be cut short at or about the 250th word.
- In addition to the statement, each candidate will be invited to submit a list of professional writing credits, plus a list of any Guild posts currently or previously held.
- The election statements, etc., will be circulated to all candidates, and each candidate will be invited to submit in response a statement, not exceeding 100 words, of rebuttal or clarification. Any candidate who exceeds the word limit will be asked to shorten the statement to the required length, failing which the statement will be cut short at or about the 100th word. *While there is no Guild rule preventing the separate circulation of election material, it is hoped that this provision will make it unnecessary for candidates or their supporters to do so, as such activity has caused controversy in the past.*
- Ballot papers, election statements, etc., will be sent to each Guild member eligible to vote, along with a reply-paid envelope. All ballots or unopposed elections will be conducted and/or supervised by Electoral Reform Services Ltd, the Independent Scrutineer appointed by the Guild for this purpose.

It is intended to conduct these elections strictly in accordance with the Rules of the Writers' Guild and the relevant trade union legislation. The Guild Rule Book can be downloaded from our website (<https://writersguild.org.uk/about/>) and paper copies can be obtained from the Guild office.