

**The Writers' Guild of Great Britain
The Personal Managers' Association
Mercury Musical Developments**

**MUSICAL THEATRE AGREEMENTS
GUIDELINES and NOTES**

APPENDICES

Appendix (c)

Checklist for Agreements

DISCLAIMER

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Checklist for agreements

Have you considered all of the following?

1. Collaboration Agreement - is this applicable?
(if so, refer Guideline Section A)
2. Music publisher - is this applicable?
(if so, refer Guideline Section C, especially C.3)
3. First class rights agreement with producer - does it cover the following?
 - 3.1 Fees (not on account of royalty)
 - 3.2 Advances (on account of royalty)
 - 3.3 Workshop(s) fee (s) in addition?
 - 3.4 Royalties -
 - 3.4.1 Shares between Writers
 - 3.4.2 Rate of royalty - pre and post recoupment
 - 3.4.3 Royalty pool provisions if applicable
 - 3.5 Grant of rights - licence or assignment
 - 3.5.1 Copyright
 - 3.5.2 Option period for first performance
 - 3.5.3 Territory (territories)
 - 3.5.4 Licence period
 - 3.5.5 Other options on other territories (replica productions)
 - 3.5.6 Subsidiary rights - producer's participation /who to control
 - 3.5.7 Merchandising receipts share (definition important)
 - 3.5.8 Cast album
 - 3.5.9 Archival recording
 - 3.6 Audiovisual - producer's participation/ who to control
 - 3.7 Moral rights
 - 3.8 Approvals
 - 3.9 Billing
 - 3.10 Textual integrity (no changes without consent)
 - 3.11 Deleted Music and Lyrics
 - 3.12 Expenses
 - 3.13 First night seats/ house seats
 - 3.14 Publicity excerpts
 - 3.15 Later Collaborators (if any)
 - 3.16 Accounting
(to cover royalties on box office receipts, and all other income controlled by producer e.g. merchandising, including inspection of accounts)
 - 3.17 Warranties - from Writers and from producer if applicable
 - 3.18 Assignment (of agreement by producer, subject to notification and to remain liable for obligations)
 - 3.19 Default (by producer)
 - 3.20 Notices (how to be served)
 - 3.21 No partnership
 - 3.22 English law